Cultural Coalition Self-Assessment

You can use this tool to prioritize areas for improvement in the functioning and effectiveness of your coalition. Each Board member should first complete individually, and then come together to compare results.

	yes	sometimes	no	priority?
STRATEGY				
• We use our Cultural Plan as a guide for our activities				
• We have a clear vision of what we are trying to accomplish for our communities				
• Our goals are clear for the coming year				
• We regularly evaluate our progress toward our goals, both short term and long term				
• The activities needed to reach our goals are clear for the coming year				
• It is clear who specifically is responsible for activities to meet our goals for the coming year				
• We have a written workplan/schedule of activities				
• Our Cultural Plan is still relevant and up to date				
EFFICIENCY				
• Board members are clear on their roles and responsibilities				
• Board members have a job description				
• Board members receive an appropriate orientation				
• We meet the appropriate number of times per year to do our work				
• We come prepared to make informed decisions at our meetings				
• Our meeting times are conducive to good attendance				
• We have good attendance at our Board meetings				
• We follow up on tasks between meetings as planned				
• We establish committees when needed to coordinate work				
VISIBILITY				
• We maintain an up-to-date website, including contact information, key dates and documents				
• We maintain a visually engaging website that attracts community interest				
• We communicate regularly with key stakeholders in our community				
• We communicate effectively with the general public				

• We use social media as appropriate to engage with our community				
• We garner press for our grant awards and grantees				
• All the cultural, arts and heritage organizations in our community know who we are and what we do				
GRANTMAKING				
• We are successful in promoting the availability of grants				
• Our grant guidelines and calendar are up to date				
• Our grant guidelines tie back strongly to our Cultural Plan goals				
• We receive an appropriate number of high quality proposals for funding				
• We receive diverse proposals for funding that reflect the diversity of our community				
• We encourage our grantees to use our grants to leverage additional funding and resources for their projects as needed				
• We have systems for gathering follow-up information from our grantees				
• We submit our grant reporting completely and on time				
• We celebrate the accomplishments of our grantees				
• We appropriately promote the state tax credit to our donors who can get a tax credit equal to their local grants when they contribute an equal amount to the Oregon Cultural Trust.				
SUSTAINABILITY				
• We have a formal Board leadership succession plan				
• Our Board shares leadership responsibility appropriately				
• Our Board composition reflects the diversity of our community				
• We have an effective Board recruitment process				
• We are able to attract diverse and skilled candidates for our Board				
• We get unsolicited requests from people who want to help with our work				
• We are effective at recruiting utilizing and retaining volunteers				
• We have strong partnerships with organizations that share our mission				
• We are able to raise additional funding to support the work of our local Coalition and grantees				
• We shared what we have learned with our peers, and consistently try to become even more impactful				
• We recognize and celebrate our accomplishments				
• We welcoming to new people				
• We know how to have fun, and we generally do!				